

BUTLER YOUTH LACROSSE ASSOCIATION BY-LAWS

ARTICLE I - NAME

Section I The name of the organization shall be the BUTLER YOUTH LACROSSE ASSOCIATION, hereafter referred to as BYLAX. The website for the organization is <<https://www.butleryouthlacrosse.org>>. The email is <butleryouthlaxboard@gmail.com>. The mailing address is PO Box 366, Lyndora, PA 16045.

ARTICLE II – MISSION STATEMENT

Section I BYLAX exists to train youth in the fundamentals of lacrosse and to develop players in a manner that supports the success of the competitive lacrosse program at the high school level.

Section II BYLAX shall prioritize the health, safety, and well-being of its players, and shall encourage good sportsmanship both on and off the field.

Section III BYLAX exists primarily to provide players with a spring season each year. However, upon approval of the Board, the Association may offer other opportunities such as practices, clinics, and tournaments in the other seasons.

ARTICLE III – OPERATION AS A TAX-EXEMPT ASSOCIATION

Section I BYLAX shall operate as an association within the meaning of Section 501(c)(3) of the Internal Revenue Service.

Section II BYLAX shall not operate nor exercise any power, nor will it engage directly or indirectly in any activity that would invalidate its status as an association within the meaning of Section 501(c)(3) of the code.

ARTICLE IV PLAYER ELIGIBILITY AND FINANCIAL RESPONSIBILITY

SECTION I Participation is open to all players in the Butler Area School District and adjoining communities. Player eligibility is in accordance with leagues in which BYLAX participates. At the time of the drafting of these By-laws, BYLAX will be participating in the Western Pennsylvania Youth Lacrosse Association and the Gold Association, but may participate in other associations as the Board may decide from time to time.

SECTION II A player with a minor injury and who is unable to practice or play must provide his/her coach with written permission from a legal guardian that the player has been released to resume physical activity. A player with a serious injury, or a concussion, must provide his/her coach with a written release from a doctor which permits the player to resume physical activity.

SECTION III A player must be in financial good standing with the Association. If a player has

not made the scheduled payments, that player may not participate or play any games until the financial obligation is met. The President and Treasurer may grant exceptions. The President will notify the coaches of any cases. Any Board Member or Advisory Committee Member that serves their full term through the end of the regular spring season shall be reimbursed the registration fees for their children. If the Board Member or Advisory Committee Member has to resign mid-season for unforeseen circumstances, the Board may consider a partial reimbursement.

SECTION IV Each player, parent, board member, and coach must read, sign, and comply with the Code of Conduct.

SECTION V Any player, parent, board member, and/or coach that fails to comply with these eligibility requirements or that violates the Code of Conduct may be disciplined by the Board up to, and including, suspension or termination. Any such action must be voted on by 2/3rds of the members of the Board present at their next Board Meeting. The player and his/her parents/legal guardians shall be given notice of the action and an opportunity to be heard at the Board Meeting. The Board or Coaches may temporarily suspend a player pending the next Board Meeting.

SECTION VI All player, parent, board member, and coach must maintain an active membership with, and be in good standing with, USA Lacrosse. Inactive membership will result in the participant not being allowed to join practice, games, or activities.

SECTION VII Players must be registered in the appropriate age division based on the leagues in which the Association is participating. On rare occasions for team formation there may be requests by a coach or the Board for a player to be “called-up” but only upon the determination and approval of the board. See Article XI Section III (E)

ARTICLE V REGISTRATION CLOSING

SECTION I Registration shall close at least one week before the Association is required to register its teams with the leagues in which it plays. The Board may decide to establish an earlier registration deadline than one week before league registrations.

SECTION II The purpose of this Article is to prevent a situation where, for example, the Association has 23 players on a U14 Boys team and only registers one team for that division at the deadline, and then allows 6 more players to join and it is too late to register two teams for the division. There would then be only one U14 Boys team with 29 players on it, which would greatly limit the playing time of all players.

ARTICLE VI MEMBERSHIP

Section I Membership in BYLAX is automatically granted to the parents or legal guardians of players upon receipt of all fees as established in the Registration packet, as well as meeting

all Sections of the Article IV Player Eligibility and Financial Responsibility. Membership in BYLAX is also automatically granted to any head lacrosse coaches for the Butler Area School District, regardless of whether the head coach has a child in BYLAX.

Section II A member in “good standing” is defined as having paid and met all financial and material requirements in these By-Laws. As coaches do not have the financial requirements or other requirements that families with children in the Association have, a coach is considered to be a member in “good standing” if the coach is presently employed as a head lacrosse coach by the Butler Area School District.

Section III Each family is required to volunteer to work a one-hour shift at a game at least two times during the season per child in the organization. If there is more need for volunteers, the membership is encouraged to donate more volunteer hours if they are able. If the Association sets up a “buyout” option for members, wherein they can pay a set amount instead of volunteering, then a member can satisfy this volunteering requirement by participating in the buyout.

Section IV The Board may make additional obligations, from year to year, for the Membership.

ARTICLE VII GOVERNING BOARD AND ADVISORY COMMITTEES

Section I Management and control of the affairs of BYLAX shall be vested in a Board of Directors, hereafter referred to as the “Board”.

Section II The Board is authorized to make and approve all Association decisions and is further charged with making those decisions in a manner that supports the purpose of the organization, as set forth in Article II. The officers of the Board shall not be paid for their work on the Board.

Section III The Board consists of the following odd number of positions:

1. **PRESIDENT** - Duties are to oversee all Association activities. The President shall preside at all meetings of membership of the Board, shall have all authority and responsibility necessary to direct the operation of BYLAX, and shall perform such duties as are ordinarily incident to the office of the President, subject to the authority and direction of the Board. The President shall be responsible for implementing all decisions and policies adopted by the Board and shall be the Association spokesperson with other organizations.
2. **VICE PRESIDENT** - Shall assume all duties for the President if needed. The Vice President shall oversee the Coaches. The Vice President shall be in charge, with the Secretary, of the nomination and election process for the election of new board members at the end of each season. The Vice President shall perform such other duties as are ordinarily incident to the office of Vice President or as may be prescribed by the President and the Board.

3. **SECRETARY** - The Secretary shall be the custodian of the records, schedule meetings, keep the minutes or other record of all meetings or other actions of the organization and the Board, prepare and supervise all notices and mailings, work with the Vice President to record all nominations and tally the votes for elections at the Annual Meeting, tally all votes for amendments to the Constitution and By-Laws, and perform such other duties as are ordinarily incident to the office of the Secretary or as may be prescribed by the President and the Board.
4. **TREASURER** - The Treasurer shall be the principal officer responsible for the financial affairs of BYLAX and shall be the custodian of the funds of the organization. The Treasurer shall receive funds on behalf of BYLAX, disburse funds as may be authorized by the President or the Board, keep true and accurate accounts of all receipts and disbursements, make financial reports to the President and the Board, prepare and file all reports, statements, tax returns and other documents required by law, and perform such other duties as are ordinarily incident to the office of Treasurer or as may be prescribed by the President and the Board.
5. **TRUSTEE** - Immediate Past President or past Board member, acting as advisor and consultant. (See below for qualifications for this position).

The President, Vice-President, Secretary, and Treasurer shall be elected annually by a majority vote of the membership at the Annual Meeting. The Executive board members are not to be positioned as a designated coach (*Head or Assistant coach*) unless the designated number of coaches needed are unable to be filled.

The Trustee position is not voted on, but instead the immediate past president is automatically appointed to this position for a single, one year term, if he or she elects to accept it. This one year term can only be the year immediately after his or her presidency ended. If the past president resigned from the Board, or was removed from the Board, that past president is disqualified from serving this one-year term. If the immediate past president is unwilling or unable to serve, or disqualified from serving, or has already served his or her single one-year term, then the Trustee position shall be voted on by the membership the same as the other Board positions. Only previous Board members can run for this Trustee position in this situation.

SECTION IV The Advisory Committee provides representation from support functions, invested roles and persons and from players' families and acts as a consultant to the Board to provide fairness and perspective. The Advisory Committee consists of the positions listed below. Any person holding an advisory position listed below may solicit volunteers to assist them with their duties.

SECTION V The Advisory Positions Committee consists of the following positions:

1. **DIRECTOR OF SCHEDULING** - The Director of Scheduling shall be the principal officer responsible for developing the playing schedule for the entire league by contacting and coordinating with other organizations in WPYLA and Gold, or any other league that BYLAX shall participate in. The Scheduler shall be responsible for contacting other

organizations in the event of a rainout and making decisions regarding rescheduling. The Scheduler shall work with the Head Coach of each team, or his or her designee, to schedule that team's games.

2. **DIRECTOR OF OPERATIONS** - The Director of Operations shall be the principal officer responsible for the "day to day" operation of the league including calling the athletic office to ensure the grass is cut, ensuring the field is lined, BYLAX has appropriate/adequate equipment, game balls, timers for game clock, as well as ensuring that appropriate personnel are available for running "the table" ie game clock. They shall also be responsible for scheduling EMTs/Paramedics/Nurses for each game.
3. **REGISTRAR** – The registrar shall be in charge of the registration process for each season and making sure that players and families maintain the requirements to remain registered throughout the season (for example, making sure that players do not allow their USA lacrosse memberships to expire mid-season).
4. **HEAD COACHES** – Any BYLAX Head Coaches are part of the Advisory Committee automatically.
5. **FUNDRAISING DIRECTOR** - Responsible for all Association fundraising/sponsorship activities.
6. **MEDIA DIRECTOR** - Interface with newspaper and other media to ensure our team/players get appropriate press. Develop ways to improve our gate at games. Develop Newsletter and Website.
7. **CONCESSIONS DIRECTOR** - Under the direction of the Treasurer and in coordination with the Fundraising Director, this role is responsible for all purchases and sales and other concession stand activities.
8. **HIGH SCHOOL HEAD COACHES** – The High School Head Coaches for the Butler Area School District are automatically members of this Advisory Committee if they wish to be. However, as Head High School Coaches may run for elected positions of the Board, if a Head High School Coach is elected, they will not also be a member of the Advisory Committee.

SECTION VI Board members and Advisory Committee members must be at least 18 years of age and members in good standing of the Association.

SECTION VII Terms of Board members for each office are one year with a maximum of four consecutive years. In order to run for President, the member must have served at least one year as an officer of the Board or a member of the Advisory Committee.

SECTION VIII Terms of Advisory Committee members are one year and may be renewed indefinitely. All roles comprising the Advisory Committee shall be appointed by the Board, unless the specific Advisory Committee position notes otherwise.

SECTION IX The following procedures shall be followed for the nomination and election of officers to the Board:

- A. An open board meeting shall be held in May each year.

- B. At that meeting, the Board shall receive nominations for the positions listed above (President, Vice President, Secretary, Treasurer, and Trustee (if open).
- C. Current members (including Board members) may nominate a current member in good standing for a specific position. Members may nominate themselves. The nomination must be seconded by at least one other member. A member may only be nominated for one position. If one person is nominated for a position on the ballot, their spouse or partner may not also be nominated and run for a position unless no one else is nominated for that position. The goal and spirit of this provision is to minimize situations where a player has multiple representatives serving on the board at the same time.
- D. The election shall take place at the end of the year banquet/party in June of each year. E. Any member properly nominated at the May meeting shall be placed on the ballot for that position.
- F. The Vice President and Secretary shall oversee the election. The President of the Board shall appoint one to three member(s) (who is/are not a member of the current Board) to assist in the election process, counting of the votes, and reporting of the results. This shall be referred to as the "Election Committee".
- G. The election shall be by secret ballot. Each family shall have one vote. Each family, regardless of whether they have one child player, or multiple children players, shall receive one ballot. The ballots shall be available at the end of the year banquet/party. The Election Committee shall have a copy of the membership role and shall manage the distribution of ballots. They also shall provide a secure box in which to collect the ballots. A process for absentee ballots may be set up by the Election Committee.
- H. Voting shall close at the end of the scheduled time for the Banquet for both in person ballots and any absentee ballots. The Election Committee shall tally the votes and record the results immediately after the close of the vote. The results will then be announced that evening or the following day to the membership.
- I. In the event of a tie for any one position, the Election Committee shall determine the winner by a coin flip, which shall take place in the presence of the trying candidates.
- J. The newly elected Board Members shall begin their terms on August 1st of that year and shall serve for one year, as mentioned above.
- K. The current Board and the incoming Board shall have a training/transition meeting sometime between the election and August 1st.
- L. This nomination and election process shall be sent to the entire membership at least one week prior to the board meeting in May at which nominations shall occur.

SECTION IX Any officer of the Board or member of the Advisory Committee may be disciplined by the Board for just cause up to, and including, suspension or termination. Any such action must be voted on by 2/3rds of the members of the Board. The person subject to this action shall be given notice of the action and an opportunity to be heard at the next Board Meeting. The Board may temporarily suspend this person pending the next Board Meeting by a majority vote held informally.

SECTION X Any officer of the Governing Board or member of the Advisory Committee may resign at any time by tendering their resignation in writing to the Board. The resignation shall be effective the date the written notice is received by the Board Secretary.

SECTION XI Any vacancies that occur in the Board, due to: (1) a lack of any member running for the position, (2) removal of the officer, or (3) resignation; may be filled by a majority vote of the officers present at the next board meeting.

ARTICLE VIII BOARD OF DIRECTORS VOTING AND DECISION RIGHTS

SECTION I Decision-making will be performed by simple majority voting of the Board. The Board must have a quorum for any decision to be valid. Quorum is defined as the majority of elected officers currently serving and at least one member of the Advisory Committee being present. Decisions made by voting will be captured in the minutes of each Board Meeting.

SECTION II The Board shall familiarize itself with and follow Robert's Rules of Order.

SECTION III Proxies are permitted for Board Members for voting on minor issues. For significant or controversial issues, absent Board Members shall be permitted to cast an absentee vote within three days of the meeting. In the case of an absentee vote, the Secretary shall communicate the motion and a summary of the discussion to the absentee Board member, and then the Board member shall give their vote to the Secretary within the three-day limit. The Secretary shall then communicate the absentee vote to the Board, and enter it into the minutes. The Board should make every effort to schedule meetings such that every Board member is able to attend, either in person or by telephone or videoconference, such that proxies or absentee votes are rarely needed.

SECTION IV The President will call for a vote for all decisions of a significant nature. The Vice-President, Secretary, Treasurer, Trustee and Advisory Committee shall each have one vote. All members of the Advisory Committee that are present at the meeting shall hold a vote within the Committee to decide how to cast their one vote on the matter. There will be no proxies or absentee voting for Advisory Committee members. Once the Advisory Committee decides their one vote, the Board Members shall then vote.

SECTION V The President will vote in the event of a tie as the final decision maker.

SECTION VI If the Board takes any action informally between Board Meetings, such as temporarily hiring a coach, or temporarily suspending a player, said action must be affirmed by the Board at the next regularly scheduled meeting or at an emergency meeting scheduled by the Board.

SECTION VII The Board of Directors shall have plenary power and authority: to manage and conduct the affairs of the BYLAX; to exercise general control over all athletic relations, contests, and matters involving BYLAX members; to interpret and enforce the By-Laws and such other

rules and regulations as the Board of Directors may from time to time adopt; to establish its own rules of procedure; to manage and control the finances and any property of the BYLAX; to decide matters in dispute between or among members; to determine and enforce any discipline or penalties for any violation of the By-Laws, rules or regulations, or for conduct which is unsportsmanlike, detrimental to the safety, health and well-being of any person or to the public welfare, or contrary to the purpose of the BYLAX; and to perform all acts not inconsistent with the Articles of Incorporation, the By-Laws and the Laws of the Commonwealth of Pennsylvania.

SECTION VIII Conflicts of Interest – Where an individual member of the Board or Advisory Committee believes that he or she or a member of his or her immediate family might have or does have an actual or apparent conflict or duality of interest, such person should, in addition to making a disclosure of the conflict or duality of interest, abstain from making motions, voting, executing agreements, or taking any other similar direct action on behalf of BYLAX. Board members who had declared an actual or apparent conflict or duality of interest are encouraged, when abstaining from voting, to restate their disclosure for the minutes.

SECTION IX The Association may communicate other lacrosse opportunities outside of BYLAX to the membership. Any such communications shall be approved by the Board before they go out to the Membership. If possible, the Board will create a way to allow Members to opt out of receiving communications about outside opportunities.

ARTICLE IX MEETINGS

SECTION I The Governing Board shall meet at a minimum of one time per month with the exception of the month of July. The date and time of board meetings shall be communicated to all the members at least one week in advance, with the exception of any emergency meetings that may be called by the Board. Emergency meetings shall be communicated to all members immediately after the decision is made to schedule one. The membership is welcome to attend any and all scheduled board meetings. All meetings will be open to the public. However, the Board may call a private, very limited executive portion of the meeting if they need to discuss matters that require privacy such as an individual member's or player's health, etc. Any confidential information from the executive sessions shall be kept confidential by the Board. Voting will take place as set forth in the Article of Board of Directors Voting and Decision Rights.

SECTION II The Board will set aside time at the beginning of each meeting to talk with their coaches, and also to hear from any members or players that wish to be heard by the Board.

SECTION III There will be at least two full membership meetings scheduled during the year.

SECTION IV The Board shall schedule a budget meeting in September of each year. The Treasurer shall take the lead in helping the Board formulate and adopt a budget at that meeting.

SECTION V The President, with the consent of one other Board Member, may call additional or

emergency meetings, as needed.

SECTION VI Officers are encouraged to attend all meetings in person, but may attend via phone or videoconference if necessary.

SECTION VII The Association recognizes that we are governed by the rules and regulations of any league in which they choose to participate. At the time of the writing of these By-Laws, the Association participates in the Western Pennsylvania Youth Lacrosse Association and the Gold League, but may participate in other leagues. To the extent that any rules or regulations of any leagues conflict with any of these Bylaws, then the league rules and regulations shall supersede these Bylaws and the Association shall follow the league rules and regulations.

ARTICLE X COACHES

SECTION I When Selecting coaches, the organization will seek volunteers. Potential head coaches and assistant coaches for the teams will be interviewed and selected by the Board and must be approved by the vote of the Board. Coaches' terms are for one year.

SECTION II The head coaches are responsible for forming the teams (using the Team Formation Article, below, as a guide), directing practices, teaching lacrosse skills, coaching the team in games, and ensuring that the players, as well as the coaches themselves, conduct themselves properly.

SECTION III The coaches have the full support of BYLAX to apply their knowledge of lacrosse in directing the team practices and games.

SECTION IV The coaches have the right and responsibility to discipline the team as a whole and/or individual players, in a fair and equitable manner in accordance with the Code of Conduct. The Association recognizes that discipline is a necessary ingredient to any team and the coaches are the best-equipped people to exercise this. Any discipline requiring a suspension of one game period or more must be reviewed by the Board. Refer to Code of Conduct.

SECTION V All coaches will obtain and sign a copy of the BYLAX's Code of Conduct and are directed to lead by example the rules of the players Code of Conduct. Violation of either Code of Conduct or the Constitution and By-Laws shall be remedied by disciplinary action up to and including termination, without pay, if applicable.

SECTION VI All coaches will attend a coaching clinic sponsored by WPYLA or Gold, or any other league that the Association participates in.

SECTION VII All coaches will complete concussion training.

SECTION VIII All coaches will be an active, registered coach with USA Lacrosse and obtain and maintain requisite USA Lacrosse Level 1 Coaching Certification. Failure to maintain an

active membership and certification with USA Lacrosse may result in suspension and/or termination.

SECTION IX All coaches will obtain and maintain First Aid/CPR certifications.

SECTION X Oversight for all coaches will be provided by the Vice President. Any grievances that any parent or player has with a coach will first be made to the Vice President who will attempt to resolve the issue. The issue may then be taken to the Board if not resolved by the Vice President.

ARTICLE XI TEAM FORMATION

SECTION I Team formation shall be done by the Coaches. The Coaches shall follow the guidance in this Article in the forming of teams. Any discretion afforded the Coaches shall not be interfered with by the Board unless there is clear evidence that a Coach has abused his or her discretion. The Coaching Director shall work as an intermediary to try to resolve any such concerns that shall arise. If unable to resolve such concern then it will be presented to the Board for a final determination on such matters. As noted above in these Bylaws, any rules or regulations from the leagues in which the Association participates shall supersede these Team Formation guidelines if there are any conflicts.

SECTION II The Association and/ USA Lacrosse establishes the following minimum number of players needed to field a game per age division and a maximum team size based on the age division, if there are more players than this maximum, the Coaches shall refer to the guidelines below in Section III for creating more than one team:

Boys U6 (PreK, K)/U8 (K-2) – Minimum 6 players and No maximum size
Boys U10 – Minimum 9 players and Maximum of 19 players
Boys U12/U14 – Minimum 12 players and Maximum of 23 players
Girls U6 (PreK, K)/U8 (K-2) – Minimum 5 players and No maximum size
Girls U10 – Minimum players 9 and Maximum of 19 players
Girls U12/U14 – Minimum players 14 and Maximum of 25 players

SECTION III If a division is doing more than one team, the Coach or Coaches shall use the following as guidance:

A. Twice as many games will be scheduled for the division if there are enough players to do two teams, and three times as many games will be scheduled if there are enough to do three teams, etc.

B. Each team shall have a Head Coach and an assistant coach. All coaches are encouraged to assist each other in both games and practices to ensure that players get ample skill and knowledge of the game from the most qualified coaches available.

C. For the U6 (PreK, K)/U8 (K-2), U10, U12 and Boys U12 Developmental Divisions, the Coaches shall divide the teams equitably based on skill and ability.

D. For the Boys U12 Competitive and U14 Divisions, the Coaches may create two separate teams based on skill, experience, and position played. The Coaches will decide this based on what they think is best for the particular group of players they have each season. The leagues that the Association plays in generally have different levels but a coach may decide to have two equitably performing teams if they choose especially in regard to the U12 level skill and ability. However, If the Coaches decide to create two separate teams, it is anticipated that this would be to play in two separate levels. The Association will govern and supersede team formation when applicable. The Coaches may use outside evaluations in creating teams of different skill levels.

E. Coaches have the discretion to move players up in an age and/or division but never down. Coaches may “borrow” players from one team to use on another team as needed if they do not have enough players to field a whole team (minimum number of players and 1-2subs that are needed to field a team) for a given game or if they do not have enough sufficient players for subs for the game. The coach shall make an advanced written request to the board per game in cases of an emergency or in cases where there are not enough players to meet the minimum number of players needed to play a game as defined in Article XI Section II. A determination will be made by the Board on whether to approve such requests.

Cases of an emergency will be defined as: Less than 48 hours notice of a vacancy in the roster in order to field the minimum number of players needed to play a game as defined in this article. A coach of an upper age and/or division may communicate with the lower age and/or division coach to request volunteers from the immediate grade level down. This will be made at the same time to all eligible players and will be awarded based on those first to respond.

In the case of a team with the **“minimum number of players” as defined in Article XI Section II:** A coach of an upper age and/or division may communicate with the lower age and/or division coach to request qualified players from the immediate grade level down. Following the determination of the eligible players, the upper age division coach will make a formal written request to the Board including the name of the players they wish to call up. The request must be made in writing within 48 hours in advance of each game. Following the Board approval of such a request, The parents and the players must consent to the call-up. It is ideal if a team is consistently going to need to call a qualified player up that the coaches will attempt to rotate between these players when possible. Coaches may also keep an open slot or two on their more advanced team and invite a player or players from the other team to play an

additional game in a given week. Coaches shall attempt to offer this opportunity based on merit.

ARTICLE XII PRACTICES AND PLAYING TIME

SECTION I For U6 (PreK, K) /U8 (K-2), U8, U10, and U12 and Boys U12 Developmental, the Coaches should attempt to provide equitable practice time and equitable playing time for all players. (It is understood that playing time often cannot be roughly equal between positions such as a situation where, for example, there is only one goalie at a game, but there are six attack players). Coaches at these age levels should also try to be equitable if they need to call up players as defined in Article XII Section III.

SECTION II For Boys U12 competitive and U14, the Coaches should attempt to provide equitable practice time for all players. Regarding playing time, the Coaches are given more discretion as these games are more competitive and they are preparing the players to transition to the high school program. They are still to give all players substantial playing time, even if it will not be equal, so that all players on the Boys U12 competitive team and U14 teams can continue to develop.

ARTICLE XIII CLEARANCES

SECTION I All officers of the Board, and Members of the Advisory Committee, must obtain and provide current clearances to the Secretary. Clearances for these positions shall consist of the PA Criminal History Check, the PA Child Abuse History Check, and the FBI Fingerprint Check.

SECTION II First Year Head Coaches and First Year Assistant Coaches for BYLAX must obtain and provide a current FBI Fingerprint Clearance and USA Lacrosse Background Check to the Secretary. After their first year, Coaches only need to keep current USA Lacrosse Background Checks.

ARTICLE XIV PLAYERS

SECTION I Players are to be present for practices and games unless excused by the coach. Coaches do have the discretion to reduce playing time for attendance issues.

SECTION II Players are required to show respect toward coaches, fans, opponents, and game officials.

SECTION III Players must adhere to rules and regulations set forth by WPYLA and the Gold League, and any other league the Association participates in.

SECTION IV Players are responsible for wearing safe lacrosse equipment in accordance with WPYLA and the Gold League, and any other league the Association participates in.

SECTION V Players, Parents, Coaches, and Board Members will be given a copy and must sign the athlete Code of Conduct. Violation of any of the Code of Conduct or the By-Laws could result in disciplinary action or suspension.

SECTION VI Any player/coach/parent grievances will generally be resolved by the Board. If the issue cannot be resolved, then the procedures set forth in the Code of Conduct must be followed.

ARTICLE XV COMMITTEES AND TRUSTEES

SECTION I While each Board member has specific responsibilities, help is always needed for a variety of activities. Each member should volunteer, or when asked, serve on at least one committee per year. The Board may create committees as needed, from time to time, by simple majority vote of the Board. The Board may also, from time to time, appoint non-voting Trustees to assist in various matters in the Association.

ARTICLE XVI INDEMNIFICATION

SECTION I BYLAX shall indemnify, to the fullest extent now or hereafter permitted by law, each person who was or is made a party to a witness in or is threatened to be made a party to or a witness in any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that such person is or was an authorized representative of BYLAX, against all expenses (including attorney's fees), judgments, fines, and amounts paid in settlement actually or reasonably incurred by such person in connection with such action, suite or proceeding.

SECTION II BYLAX shall not indemnify any person where a court determines that the alleged act or failure to act giving rise to the claim for indemnification is expressly prohibited by law.

ARTICLE XVII INSURANCE

Section I BYLAX will maintain 100% USA Lacrosse Membership as a basis for primary insurance coverage. In order to maintain this insurance, registration forms will require each participant to provide proof of USA Lacrosse Membership and for the association to submit its roster to USA Lacrosse in accordance with the policy. The Board will institute any policies necessary to comply with the requirements to maintain insurance coverage with USA Lacrosse.

Section II The board can purchase and maintain insurance, which shall include, but not be limited to, player accident insurance, general liability insurance, and directors and officers liability insurance, as an alternative to, or in addition to, the USA Lacrosse insurance, as needed.

ARTICLE XVIII FINANCES

SECTION I The Board shall set the membership dues and/or participation fees for the season. The Board may offer a discount on the fees for families that register more than one child for a season.

SECTION II A bank account in the name of BYLAX shall be established and maintained with all monies being deposited therein in a timely manner. All expenditures shall be evidenced by checks or debits drawn upon this account.

SECTION III The Treasurer may set up separate accounts for specific functions, such as a separate account for concessions.

SECTION IV BYLAX shall adopt a fiscal year that commences on August 1st and ends on the following July 31st, unless otherwise unanimously agreed upon by the Board or by amendment to the Bylaws.

SECTION V Any single expenditure over \$1,000.00 in a month that is not described in the budget approved by the Board must be approved by the President and Treasurer and the budget should be amended at the next board meeting.

SECTION VI Any check written for \$1,000.00 or more must be signed by two officers of the Board.

SECTION VII The Association shall timely file all tax filing required by its 503(c) status.

ARTICLE XIX AMENDMENTS

SECTION I Amendments to the By-Laws should be drawn up by the President and/or the President's designee and approved by 2/3rds vote of the Board. Once the Board has approved any By-Law amendment changes, they shall call a General Meeting and distribute the proposed Amendments to the full membership at least 14 days prior to the General Meeting. The proposed Amendments shall be ratified by a 2/3rds vote by the members present at the General Meeting.

SECTION II These By-Laws will change automatically in the event that changes are made to policies that govern clubs as set forth in the Butler Area School District that would conflict with these By-Laws. In that event, the By-Laws will be changed without a vote to comply with the new policies.

ARTICLE XX DISSOLUTION

SECTION I The Board may vote to dissolve BYLAX. Upon a 2/3rds vote by the Board, dissolution shall be voted on at the next Board meeting, which shall be advertised to the membership at least three weeks in advance. Upon a 2/3rds vote by the membership present at that meeting, the association will be dissolved.

SECTION II In the event of dissolution, the balance of the money and property received by the Association, after payment of all debts and obligations of the association, shall be donated equally to the boys' and girls' team boosters for the Butler Area School District high school lacrosse teams, or to similar organizations if no booster organizations are in existence at the time of dissolution.

BYLAX By-Laws Drafted 2023

BYLAX By-Laws Amended Nov. 2025

BYLAX By-Laws, Amended Nov, 2025 (Amendment Note: This Amendment changed the structure of elected and voting positions in the organization. The current Board Members and Advisory Committee Members shall serve out their terms under the prior Bylaws until August 1, 2026, at which time the newly elected Board members and any automatically appointed Advisory Committee Members, under these new Bylaws, shall take office. Voting on Association matters shall also stay the same until the new Board members and Advisory Committee Members take office on August 1, 2026. It is also noted that the election process in May and June, 2024, shall elect officers pursuant to the new Bylaws).